

# Kaylie Grace McCormick

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## PROFESSIONAL SUMMARY:

Reliable and focused first year college student with exceptional team working capabilities. Fast learner with dedication to see tasks through to the end.

## EDUCATION:

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### Patrick Henry High School

*San Carlos, CA*

*Graduated : June 2022*

### Montana State University

*Bozeman, MT*

- Majoring in Criminology

*Expected Graduation: Spring 2026*

## COMMUNITY INVOLVEMENT:

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### College Avenue Baptist Church- San Diego, CA

*Children's Ministry Volunteer (August 2017-August 2022)*

- Responsible for setup and take down of different activities and crafts throughout the time with the kids.
- Responsible for up to 20 kids (2-4 years old) making sure that all are safe and on task.

### Kitchens for Good- San Diego, CA

*Soup Kitchen Volunteer (December 2019-March 2020)*

- Ensured all the tasks given were done efficiently and correctly, saw all tasks through to end.
- Assisted in preparing and cooking many different types of food in a fast paced environment.

## JOB EXPERIENCE:

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### Filippi's Pizza Grotto - San Diego, CA

*Hostess (March 2021- July 2021)*

- Responsible for seating customers and ensuring that their needs were fulfilled

### Texas Roadhouse - San Diego, CA, Bozeman

*Hostess (March 2022 - August 2022)(May 2023-August 2023)(August 2023- September 2023)*

- Planned customer seating and was prepared for what may come next under constant intense pressure

### Montana State University Culinary Services - Bozeman, MT

*Barista/ Dishwasher (October 2022 - May 2023)*

- Worked a coffee shop on campus, responsible for taking orders, restocking, working espresso machines
- Responsible for the sanitation and cleaning of large pots and pans at Montana state university dining halls

## LEADERSHIP EXPERIENCE:

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### Girl Scouts of America

*(August 2010-Present)*

- Completed multiple community service projects and activities to try to do our part in changing the community around us.
- Skilled at working in high stress environments and reacting to unforeseen circumstances.
- Organized, led, and prepared girl scout meetings, worked with the team to determine the best way to complete tasks.

## SKILLS:

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- Dependability
- Team-Oriented
- Problem Solving
- Leadership
- Communication
- Customer Service